
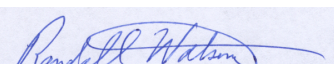



STATE OF MARYLAND  
DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES  
DIVISION OF CORRECTION

 <b>DIVISION OF CORRECTION DIRECTIVE</b>	<b>PROGRAM:</b>	<b>PERSONNEL</b>
	<b>DCD #:</b>	<b>50-39</b>
	<b>TITLE:</b>	<b>Employee Handguns</b>
	<b>ISSUED:</b>	<b>September 15, 2006</b>
	<b>AUTHORITY:</b>	 <b>Randall Watson ASSISTANT COMMISSIONER</b>
	<b>APPROVED:</b>	 <b>John A. Rowley ACTING COMMISSIONER</b>

- I. References:
- A. Public Safety Article, §§5-301 to 5-314, ACM
  - B. COMAR 12. 06. 07
- II. Applicable to: All Division of Correction Employees
- III. Purpose: To establish policy concerning an employee's application for a permit to carry a handgun and procedures governing the storage of a handgun while on duty.
- IV. Definitions: None
- V. Policy:
- It is the policy of the Division of Correction that:
- A. A Division employee may not carry a handgun during off duty hours without a permit as required by the provisions of Public Safety Article, §§5-301 to 5-314, ACM, which governs issuance by the Maryland State Police.
  - B. Except in pre-release facilities, each warden shall provide a secure, designated area of the institution for the loading, unloading and storage of handguns carried by employees authorized to do so under the above-referenced statute.
  - C. Handguns shall not be permitted in any pre-release facility unless that facility maintains a secure tower, control center or armory with facilities for storing weapons, as well as a safe loading and unloading area for such weapons.
- VI. Procedure:
- A. Application References
    - 1. Staff requested to provide information regarding a handgun permit application shall limit the information to confirmation of the individual's employment.

2. No recommendations shall be made for the granting of a handgun permit.

B. Storage of Handguns

1. An employee bringing a handgun onto the premises of a Division institution/facility shall be required to produce his/her valid permit. The permit shall be secured in the handgun storage area with the handgun.
2. A log shall be maintained, noting each personal handgun that is stored/released.
3. Under no circumstances may a privately owned handgun be left in a vehicle parked on institutional property.
4. All handguns turned in to an institution for storage shall first be unloaded. Automatic weapons shall be locked in an open position so that the empty chamber is visible.
5. Weapons that cannot be rendered safe by opening a cylinder or locking the action open shall not be stored in a correctional facility.

C. No institutional directive is required.

VII. Attachment: None

VIII. Rescission: DCD 50-39, dated September 9, 1994

Distribution:

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S – All employee bulletin boards