



Department of Public Safety and Correctional Services

Patuxent Institution

7555 Waterloo Road, Jessup, MD 20794
(410)799-3400 • FAX (410) 799-3397 TTY USERS 1-800-735-2258 • www.dpsscs.maryland.gov

MEMORANDUM

STATE OF MARYLAND

WES MOORE
GOVERNOR

ARUNA MILLER
LT. GOVERNOR

CAROLYN J. SCRUGGS
SECRETARY

CHRISTINA LENTZ
ACTING
DEPUTY SECRETARY
ADMINISTRATION

ANNIE D. HARVEY
ACTING
DEPUTY SECRETARY
OPERATIONS

VACANT
ASSISTANT SECRETARY

TO: Elizabeth Bartholomew
Director of Policy and Regulations

FROM: Erin B. Shaffer, Psy.D.
Director

DATE: February 23, 2023

RE: Rescission Notice

Please be advised that effective today, February 23, 2023, the following Patuxent Institution Directives (PIDs) are hereby rescinded:

DIRECTIVE NUMBER	TITLE	EFFECTIVE DATE
PATX.050.0006	Performance Evaluations	07/15/2005
PATX.035.0003	Use of Privately Owned Computing Devices	02/01/2007
PATX035.0004	Computer Security Procedures	10/01/2000
PATX.050.0003	Political Activity	09/01/1991
PATX.050.0009	Professional Meetings and Seminars	09/01/1991
PATX.050.0015	Jury Duty	06/01/2005
PATX.050.0018	Time Clock and Civilian Time Card Procedures	06/15/2005
PATX.050.0032	Leave Donation and Leave Bank Program	10/01/2005
PATX.070.0001	Preventative Maintenance	08/01/1991
PATX.070.0002	Engineering & Maintenance	07/01/2002
PATX.070.0006	Control of Hazardous Energy-Lock Out, Tag Out	06/01/2002
PATX.075.0007	Gifts, Contributions and Donations	06/11/2008

cc: Michael Kwitkowski, Psy.D., Associate Director, Behavioral Sciences
Leslie Earll, M.D., Associate Director, Psychiatry
Kimberly Stewart, Assistant Warden
Winnie Mott, Security Chief
Administrative Major
Shift Commanders
Captains' Office
Dietary
Maintenance
Standards
Case Management
Treatment Teams