

STATE OF MARYLAND

**Department of Public Safety
and Correctional Services**

PATUXENT INSTITUTION

Directive



PID # 80-4

DATE: 10/01/08

SUBJECT: Safety and Sanitation

TITLE: Fire Safety Inspector

- I. REFERENCE: Maryland Commission on Correctional Standards B-2 and B-3
- II. APPLICABLE TO: All Personnel
- III. PURPOSE: To establish the office of the Fire Safety Inspector.
- IV. DEFINITIONS: None
- V. POLICY AND PROCEDURE:

A correctional officer chosen by the Shift Commanders shall be appointed to serve as Fire Safety Inspector. The Fire Safety Inspector shall receive such training in fire prevention and inspection techniques as is deemed appropriate by the State Fire Marshal.

A. Duties: The Fire Safety Inspector shall inspect each area of the Institution at least once each month to assure that no violations of the fire safety code exist and to ensure that all components of the fire suppression system are in order. Violations of the code or equipment defects shall be immediately reported to the Environmental Compliance and Safety Officer (ESCO) via the appropriate checklists. The Fire Safety Inspectors shall also complete the required monthly checks of all institutional fire extinguishers. The ESCO will report all violations of code or equipment to the Warden and the Maintenance Department for repair and will also complete the Monthly Inspection Report which must be submitted to the Standards Office.

B. Fire Marshal Inspections: In addition to monthly inspections by the Institution's Fire Safety Inspector, the State Fire Marshal or designee shall be requested to conduct an inspection of the Institution at least once each year.

- VI. APPENDIX A - Fire Extinguisher Monthly Inspection Report
B - PI #327-0794 Monthly Fire Inspection Report

- VII. RESCINDS: PID 80-4 dated 08/01/2004

A handwritten signature in black ink, reading 'Randall S. Nero, Ph.D.'.

Randall S. Nero, Ph.D.
Director

Distribution: A

