

STATE OF MARYLAND

**Department of Public Safety
and Correctional Services**

PATUXENT INSTITUTION

Directive



PID # 100-1

DATE: 10/17/08

SUBJECT: Treatment Department

**TITLE: Organization of Treatment
Department**

- I. Reference: COMAR 12.12
- II. Applicable to: Patuxent Treatment Personnel
- III. Purpose: To provide a standard for caseloads for Treatment Personnel.
- IV. Definitions:
 - A. Associate Director/Treatment: Either the Associate Director Behavioral Sciences or the Associate Director -Psychiatry.
 - B. "Treatment Team (TT)" is a team responsible for providing case management, treatment planning, and administrative services to inmates under the supervision of a Treatment Team Leader.
 - C. "Treatment Planner" is the team member responsible for writing the Remediation plan for an inmate that reflects the consensus of the treatment team.
 - D. "Treatment Team Leader" is responsible for the administrative and clinical supervision of a Treatment Team and the day-to-day functioning of the team. The Treatment Team Leader receives supervision in these duties from the Associate Director of Behavioral Sciences.
- V. Policy and Procedure:
 - A. Reporting relationships among treatment staff are as described in the attached treatment staff table of organization (Appendix A).
 - B. Each program participant shall be assigned a Treatment Planner who will have primary responsibility for documenting the team's views, decisions and actions regarding the inmate.

VI. Appendix: A: EP Program Operations

VII. Rescind: PID 100-1 dated 7/1/96
Change Notice 1995-01 dated 4/24/95.



Randall S. Nero, Ph
Director

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