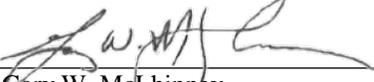




Division Directive


Michael R. Resnick
 Commissioner
 Division of Pretrial
 Detention and Services


Robert L. Green
 Secretary

Title: Rescission Notice of Division of Pretrial Detention and Services Directives	Directive Number: DPDS.020.0024
Related MD Statute/Regulations: Correctional Services Article, §5-202, Annotated Code of Maryland	Supersedes: Not Applicable
Related ACA and MCCA Standards: Not Applicable	Approved By:  Gary W. McLhinney Assistant Secretary
Related Directives: Not Applicable	Issued Date: April 19, 2022 Effective Date: May 13, 2022
Variance: No facility directive is necessary to comply with this directive.	Number of Pages: 2

.01 Purpose.

The purpose of this directive is to rescind the Division of Pretrial Detention and Services (Division) directives that are no longer applicable to the Division administrative or operational responsibilities.

.02 Scope.

This directive is applicable to all units of the Division.

.03 Policy.

- A. The Division shall communicate current organizational policy and procedures to affected Division personnel.
- B. Division employees shall review Appendix A - Division Rescissions of this directive to identify the policies that have replaced or superseded these rescinded directives.

.04 Definitions.

- A. In this directive, the following terms have the meanings indicated.
- B. Terms Defined.
 - (1) “Division directive” means an official written communication issued by the Commissioner of the Division to set policy, establish guidelines, or provide information to promote the orderly and efficient administration of the Division.
 - (2) “Managing official” has the meaning stated in Correctional Services Article, §1-101, Annotated Code of Maryland: ‘Managing official means the administrator, director, warden, superintendent, sheriff, or other individual responsible for the management of a correctional facility.’

.05 Responsibilities.

- A. It is the policy of the Department of Public Safety and Correctional Services (Department) to conduct reviews of existing Division Directives and confirm the findings with a committee of Division and Department representatives. Based on this action, the Division Directives listed under *Division Rescissions* – Appendix A are rescinded as of the date of this directive.
- B. The Executive Director of the Office of Grants, Policy, and Procurement, or a designee, shall maintain the directives listed under *Division Rescissions* – Appendix A of this directive in accordance with the Office of the Secretary’s [Retention Schedule Number 2802](#).
- C. The managing official shall ensure facility directives are updated or rescinded in accordance with this notice.

.06 Appendix.

- A. Division Rescissions

.07 History.

This directive supersedes provisions of any other prior existing Division communication with which it may be in conflict.

.08 Distribution.

- A
- B

The Division directives listed under this appendix are rescinded on the effective date of September 13, 2021 DPDS.020.0024 – Rescission Notice of Division of Pretrial and Detention Services.

Rescinded Directive Number	Rescinded Directive Title	Replaced By
DPDS.001.0001	Official Publications Annual Review	ADM.020.0012 – Policy and Procedure Document Development
DPDS.001.0005	Information Bulletins	ADM.020.0012 – Policy and Procedure Document Development
DPDS.020.0005	Monitoring Service Contracts and Maintenance Contracts	Not replaced with any other directive due to obsolete practices and procedures.
DPDS.020.0006	Inquiries from the Media	OPS.195.0002 – Media Access
DPDS.020.0008	Cellphone and Blackberry Administration	ADM.020.0016 – Mobile Devices and Services (MDS)
DPDS.020.0016	Vehicle Accident Review	ADM.020.0008 – Vehicle Fleet Management and Drivers of State Vehicles
DPDS.020.0023	Responding to Request Under the MPIA	COMM.020.0023 – Public Information Act Request Document Request Tracking
DPDS.030.0003	Weapons Qualification	OPS.110.0009 – Firearms
DPDS.050.0001	Agency Directive Unfair Employment Practices, Discrimination, Harassment, and Retaliation	OEO.050.0031 – Discrimination, Harassment, Retaliation, and Unfair Employment Practices
DPDS.050.0003	Leave Bank & Employee - to - Employee Donation Program	COMAR 17.04.11.23 – State Employees’ Leave Bank
DPDS.050.0004	Employee Testing for Illegal Use of Drugs	DPSCS.050.0002 – Standards of Conduct & Internal Administrative Disciplinary Process
DPDS.050.0006	Insufficient or Exhausted Sick Leave	ADM.050.0035 – Alternative Leave Policy

Rescinded Directive Number	Rescinded Directive Title	Replaced By
DPDS.050.0007	Employee Filing a Criminal Complaint	Not replaced with any other directive due to obsolete practices and procedures.
DPDS.050.0008	Sick Leave	COMAR 17.04.11.05 – Sick Leave
DPDS.050.0009	Certification for Sick Leave Usage	COMAR 17.04.11.05 – Sick Leave
DPDS.050.0032	Overtime Policy for Correctional Officers	ADM.050.0032 – Overtime Policy — Correctional Staff
CRDET.050.0052	Restricting Off-Duty Staff from DPDS Facilities	Not replaced with any other directive due to obsolete practices and procedures.
DPDS.050.0052	Restricting Off-Duty Staff from DPDS Facilities	Not replaced with any other directive due to obsolete practices and procedures.
DPDS.050.0060	Employee Subpoenaed by Plaintiff	Not replaced with any other directive due to obsolete practices and procedures.
DPDS.075.0001	Fixed and Capital Project Asset	Fixed Asset Management Manual - OPM
DPDS.080.0010	Personal Accommodations for Detainees	OPS.200.0011- Inmate Grooming
DPDS.080.0012	Personal Hygiene Articles	OPS.175.0002 - No Cost: Admission, Menstrual Hygiene, and Welfare Kits
DPDS.100.0002	Assuming Custody of Hospitalized Arrestees	Not replaced with any other directive due to obsolete practices and procedures.
DPDS.105.0001	Definitions	Not replaced with any other directive.
DPDS.105.0005	Additional Resident Rule Violations	Not replaced with any other directive due to obsolete practices and procedures.

Rescinded Directive Number	Rescinded Directive Title	Replaced By
CRDET.110.0002	Tobacco Products	Not replaced with any other directive due to obsolete practices and procedures.
DPDS.110.0003	Security Equipment	DPSCSM.110.0005 – Use of Force Manual
CRDET.110.0014	Use of Restraints	DPSCSM.110.0005 – Use of Force Manual
DPDS.110.0022	Inmate Telephone Calls/Use	OPS.200.0002 – Inmate Telephone System
DPDS.110.0023	Use of Force	DPSCSM.110.0005 – Use of Force Manual
DPDS.130.0003	Hunger Strike	Clinical Services and Inmate Health Manual – Administration Manual – Chapter 13
CRDET.145.0002	Programs Events	DPSCS.170.0001 – Volunteer Program
DPDS.160.0001	General Food Services Procedures	DPSCS.160.0001 – DPSCS Operations: Food Services Manual
DPDS.160.0002	Menu and Therapeutic Diet Approval	DPSCS.160.0001 – DPSCS Operations: Food Services Manual
DPDS.160.0003	Gratuitous and Purchased Meals	DPSCS.160.0001 – DPSCS Operations: Food Services Manual
DPDS.160.0004	Food Service Evaluation and Inspection	DPSCS.160.0001 – DPSCS Operations: Food Services Manual
DPDS.160.0005	Orientation and Training: Detainee Workers	DPSCS.160.0001 – DPSCS Operations: Food Services Manual
DPDS.160.0006	Food Supply Control	DPSCS.160.0001 – DPSCS Operations: Food Services Manual
DPDS.160.0007	Catering Services	DPSCS.160.0001 – DPSCS Operations: Food Services Manual

Rescinded Directive Number	Rescinded Directive Title	Replaced By
DPDS.160.0009	Meal Service: Daily Meal Count	DPSCS.160.0001 – DPSCS Operations: Food Services Manual
DPDS.160.0010	Medical Screening for Dietary Assignment	DPSCS.160.0001 – DPSCS Operations: Food Services Manual
DPDS.160.0011	Dietary Hygiene Practices and Uniforms	DPSCS.160.0001 – DPSCS Operations: Food Services Manual
DPDS.160.0012	Food Samples	DPSCS.160.0001 – DPSCS Operations: Food Services Manual
DPDS.175.0003	Commissary Over the Counter (OTC) Medication	Clinical Services and Inmate Health Manual – Pharmacy Services Manual – Chapter 4
DPDS.180.0003	Help Request Process for Juvenile Detainees	Not replaced with any other directive due to obsolete practices and procedures.
DPDS.180.0004	Help Request Process/Adult	Not replaced with any other directive due to obsolete practices and procedures.
DPDS.185.0011	Inmate’s Personal Grooming	OPS.200.0011 – Inmate Personal Grooming
DPDS.200.0005	Inmate Programs	Not replaced with any other directive due to obsolete practices and procedures.
CRDET.245.0008	Medical Co-Pay	OPS.130.0001 – Fees for Inmate Medical Services
DPDS.280.0002	Compassionate Release	Not replaced with any other directive due to obsolete practices and procedures.