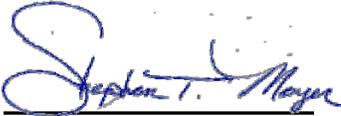


Executive Directive



Title: Female Offender Management Work Group	Executive Directive Number: OPS.010.0016 Revised
Related MD Statute/Regulations: Correctional Services Article, §§ 2-103, 2-112, and 3-301 <i>et seq.</i> , Annotated Code of Maryland	Supersedes: Executive Directive Number OPS.010.0016, dated September 27, 2013
Related ACA Standards: 4-4277, 4-4278, 4-4403 4-ALDF-6B-02 – 4-ALDF-6B-03; 2-CO-1A-14	Responsible Authority:  Executive Director – Field Support Services
Related MCCS Standards: .05A	Effective Date: July 17, 2015 Number of Pages: 3



Stephen T. Moyer
Secretary



Wendell M. France
Deputy Secretary
for Operations

.01 Purpose.

This directive continues the Female Offender Management Work Group (FOMWG) for the Department of Public Safety and Correctional Services (Department) under the direction of the Executive Director — Field Support Services.

.02 Scope.

This directive applies to units of the Department responsible for the custody, supervision, or treatment of female offenders.

.03 Policy.

- A. The Department is committed to the effective and efficient management and treatment of individuals under the Department's jurisdiction.
- B. The Department is committed to the development and maintenance of appropriate and feasible management and treatment strategies and services to address special criminogenic needs and behavioral characteristics of female offenders under the Department's jurisdiction.
- C. The Department supports cooperation and collaboration with government and private agencies to promote and enhance appropriate and feasible management and treatment strategies and services for female offenders under the Department's jurisdiction.

.04 Definitions.

A. In this directive, the following terms have the meanings indicated.

B. Terms Defined.

- (1) "Offender" means an individual who is actually or constructively detained or confined in a correctional facility or placed under community supervision.

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- (2) “Unit” means a group of employees identified in the Department’s table of organization to perform specific administrative or operational responsibilities that is established by statute or under the authority of the Secretary.
- (3) “Unit Head” means the highest authority of a unit.

.05 Responsibility.

- A. There is a Female Offender Management Work Group (FOMWG).
- B. The Executive Director — Field Support Services, or a designee, shall designate the:
 - (1) Units to be represented on the FOMWG;
 - (2) Representatives from organizations outside the Department to serve as community members and
 - (3) The FOMWG chair.
- C. The chair is responsible for:
 - (1) Nominating members of the FOMWG, in consultation with designated unit heads, for the approval by the Executive Director — Field Support Services, or a designee;
 - (2) Scheduling and conducting meetings;
 - (3) Requiring the FOMWG and its subcommittees to document actions and decisions; and
 - (4) Submitting an annual report to the Executive Director — Field Support Services on the FOMWG’s activities, accomplishments, and recommendations after the close of each fiscal year.
- D. The FOMWG is responsible for:
 - (1) Establishing, annually reviewing and, if necessary, updating the FOMWG’s mission, goals and objectives;
 - (2) Facilitating the exchange of information and ideas about Department and related operations and programs involving female offenders in order to promote awareness and education about these issues; and
 - (3) On request by the Executive Director — Field Support Services or a unit head, advising as to priorities, initiatives or programs affecting female offenders.

.06 Attachment(s)/Links.

There are no attachments or links to this directive.

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.07 History.

This directive replaces Executive Directive Number OPS.010.0016, dated September 27, 2013; and supersedes provisions of any other prior existing Department or unit communication with which it may be in conflict.

.08 Correctional Facility Distribution Code.

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S — FOMWG Department staff and community members