


STATE OF MARYLAND
DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES
DIVISION OF CORRECTION

 DIVISION OF CORRECTION DIRECTIVE	PROGRAM:	CASE MANAGEMENT SERVICES
	DCD #:	100-164
	TITLE:	Maryland Correctional Adjustment Center: Conditions of Confinement
	ISSUED:	September 20, 2007
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	APPROVED:	<i>J. Michael Stouffer</i> J. Michael Stouffer ACTING COMMISSIONER

- I. APPLICABLE TO: MCAC
- II. PURPOSE: To establish conditions of confinement for inmates housed at MCAC.
- III. PROCEDURE: Conditions of confinement at MCAC include, but are not limited to, those listed below. These conditions may be expanded by Division of Correction Directives or MCAC institutional directive.
- A. Housing:
1. Inmates shall be housed in single cells.
 2. Inmates under sentence of death shall be housed in a specific housing unit designated by the warden/designee responsible for MCAC.
- B. Movement:
1. Inmates shall be restrained in accordance with MCAC directives.
 2. Inmates shall be strip-searched before leaving the institution and upon return to the institution. Inmates shall be strip searched at other times in accordance with MCAC directives or as necessary. Inmates shall be frisk-searched thoroughly before entering their cells at all other times.
 3. Inmates shall be escorted and supervised at all times by at least two armed correctional officers when out of the institution.
- C. Hygiene: Inmates assigned to MCAC shall be permitted to shower at least twice a week, to have regular shaves and haircuts, and to receive clean linen at least once a week.
- D. Property: Inmates may have property consistent with applicable MCAC institutional directives.

- E. Clothing: Inmates shall wear clothing in accordance with MCAC directives.
- F. Packages: Inmates may receive packages in accordance with MCAC directives.
- G. Out of Cell Activity:
 - 1. MCAC inmates shall receive at least five hours of out of cell activity per week. Out of cell activity periods shall be available in accordance with the institutional schedule except when institutional exigencies or inmate misconduct preclude such a regimen. Exceptions shall be authorized by the shift commander who shall document the circumstances of and reasons for the exception in writing to the assistant warden/designee. These reports shall be maintained on-site for at least three years.
 - 2. Out of cell activity may be conducted individually or in small groups unless otherwise directed by the assistant warden/designee of MCAC.
- H. Health Care: Medical, mental health, and dental treatment shall be provided consistent with the DPSCS medical and mental health treatment programs.
- I. Case Management: Inmates shall be provided case management services consistent with established procedures.
- J. Education: Inmates shall have access to extension educational materials as provided by the Maryland State Department of Education. All legally mandated educational services shall be provided.
- K. Library: Inmates shall have access to selected library materials as provided by the Maryland State Department of Education.
- L. Legal: Inmates shall have access to legal materials in accordance with Division of Correction policy and institutional procedures.
- M. Visits:
 - 1. All visits at MCAC except legal visits shall be non-contact visits. Legal visits may be contact visits at the request of the attorney and with the approval of the shift commander.
 - 2. Disciplinary segregation inmates may have social visits consistent with MCAC directives.
 - 3. General population inmates shall be allowed at least one, but no more than five social visits per month.

4. Inmates under sentence of death shall be allowed up to eight social visits per month (two per week).
 5. Legal and clergy visits shall be conducted in accordance with institutional directives. Inmates shall have unlimited legal and clergy visits. These visits shall be conducted in the pod visiting booth unless there are special conditions requiring a legal visit in another location which are approved by the assistant warden.
- N. Religion: Inmates shall have access to a chaplain. Inmates may worship in their cells. Congregate religious services are not provided.
- O. Food: Inmates shall receive the same meals as prepared daily by the Metropolitan Transition Center kitchen, to include medical diets. The diet shall be consistent with the DPSCS approved menu plan. General population and disciplinary segregation inmates shall be fed in their cells. Inmates under sentence of death may be served meals outside of their cells in the day room area of the quad.
- P. Mail: Inmates shall be permitted to send and receive mail consistent with the provisions of DCD 250-1.
- Q. Commissary:
1. Inmates shall be able to purchase commissary items in accordance with the applicable MCAC institutional directive.
 2. Indigent inmates shall be able to obtain welfare commissary in accordance with the provisions of DCD 175-2.
- R. Sanitation:
1. Inmates shall be required to clean their cells at least once a week.
 2. Inmates may participate in cleaning the shower and indoor recreation area in the quadrant in which they sleep.
- S. Laundry: Inmates may wash their clothes and linen in accordance with institutional procedures.
- T. Telephone:
1. General population and disciplinary segregation shall not use telephones except in emergencies.

2. Inmates under sentence of death shall have access to a telephone located within the housing quad. Inmates shall be allowed to place telephone calls in accordance with MCAC procedures.

- U. The warden at MCAC shall issue an institutional directive to implement the provisions of this DCD.

IV. ATTACHMENTS: None

V. RESCISSION: DCD 100-164 (February 1, 1997)

DISTRIBUTION: A
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