

STATE OF MARYLAND

**Department of Public Safety
and Correctional Services**



PATUXENT INSTITUTION

Directive


PID # 35-3

DATE: February 1, 2007

**SUBJECT: Data Processing and
Management Information**

**Title: Use of Privately Owned
Computing Devices**

- I. REFERENCE: None
- II. APPLICABLE TO: All Employees
- III. PURPOSE: To set standards and guidelines for staff's use of privately owned computing devices at Patuxent Institution.
- IV. POLICY AND PROCEDURES:
 - A. Staff's privately owned computing devices may be brought into the Institution with the approval of the Director or his designee.
 - B. All staff must abide by Patuxent Institution's rules for ensuring integrity of all computerized information.
- V. RESCIND: PID 35-3 dated 10/1/2000


Randall S. Nero, Ph.D.
Director

Distribution: A