


<p>STATE OF MARYLAND</p> <p>Department of Public Safety and Correctional Services</p>  <p>PATUXENT INSTITUTION</p> <p>Directive</p>	<p>PID # 140-1</p> <p>DATE: 3/15/2008</p> <p>SUBJECT: Religious Activities</p> <p>TITLE: Staff Chaplain</p>
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- I. REFERENCE: Maryland Commission on Correctional Standards, Adult Correctional Institution, .05 Inmate Rights, D. and COMAR 12.12.17.
- II. APPLICABLE TO: All Departments.
- III. PURPOSE: To establish Institutional policy regarding religious activities.
- IV. DEFINITIONS:
 - A. A staff Chaplain is a contractual employee of the Institution.
 - B. An adjunct Chaplain is an unpaid volunteer who provides specified chaplaincy services.
 - C. A volunteer sponsor is a member of a particular religious sect, appointed by that sect, to provide a religious program at Patuxent.

V. POLICY AND PROCEDURE:

To achieve better coordination of religious activities, Patuxent Institution utilizes the services of staff and adjunct Chaplains, serving under the supervision of the Assistant Warden as well as volunteer sponsors.

Patuxent Institution recognizes the fundamental right of every inmate to freedom of religion and it is the policy of this Institution to encourage the broadest opportunities for religious observance consistent with the operational capabilities of the Institution.

- A. Chaplains' Responsibilities: Staff and adjunct Chaplains shall be available to serve the needs of all matters pertaining to religious beliefs. Staff Chaplains shall be responsible for coordinating all religious activities to assure that activities are only scheduled at such times as security demands will allow.
- B. Volunteer Sponsors: Volunteer sponsors shall ordinarily be licensed and ordained ministers and members of incorporated persuasions or orders. The Institution reserves the right to determine the suitability of volunteer sponsors for religious activities within the Institution. Volunteer sponsors shall serve at the pleasure of the Director or designee.

- C. Religious Services: Religious services conducted by designated volunteer sponsors shall generally be designed to meet the needs of the majority of inmates. If appropriately affiliated and trained volunteers are available, specialized services may be held subject to the supervision of the Chaplain's Office.
- D. Religious Education Classes: In cooperation with the Volunteer Service Coordinator, the Chaplain's Office shall attempt to meet the needs of all inmates for religious education. The conduct and content of such educational classes shall meet the test of being of such a nature and quality as to foster the desire for self-improving behavior and shall not be injurious to the good order of the Institution or disparaging to any race, creed, religion or national origin. All religious educational classes shall be subject to supervision by the Chaplain's Office.
- E. Inmate Attendance: Religious services and educational classes shall be open to all members of the Patuxent and D.O.C. inmate populations with the exception of disciplinary, administrative segregates, and cell restricted inmates. Inmates on Disciplinary and Administrative Segregation shall not attend religious services or classes. Inmates on Cell Restriction may attend religious services, but shall not attend educational classes. The Mental Health inmates on the Residential tier and Levels 3, 4 and 5 inmates on the Intermediate tier may attend the religious services and educational classes, but inmates on the Acute tier will not be allowed to attend. An inmate on Disciplinary and Administrative Segregation or the Acute Mental Health Unit may see a Chaplain at the inmate's request.
- F. Cancellation of Programs: If a volunteer sponsor or Chaplain knows that he/she will not be able to conduct a scheduled program, he/she shall contact the Shift Commander to cancel the program. The Shift Commander's Office will then notify the Volunteer Services Office by phone or in writing between 8 a.m. to 4 p.m., Monday through Friday or in writing at other times.
- G. Guidelines: Religious volunteers must conform to the same guidelines as volunteers for self-help groups.
- H. Orientation: The Institution Chaplain will orientate religious volunteers, maintain files of religious volunteers and serve as coordinator of religious activities.
- I. PID #170-1 will also apply to all religious volunteers.

VI. RESCISSION: PID 140-1, dated November 2, 1992



Randall S. Nero, Ph.D.
Director

DISTRIBUTION: A
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Chaplain