



Division of Correction

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Approved by:
J. Michael Stouffer
Commissioner

Title: Grand Jury Tours	Directive Number: DOC.020.0011
Related MD Statute/Regulations: Correctional Services Article, §9-607, ACM	Supersedes: DOC.020.0011, dated August 1, 2007.
Related ACA Standards: Inapplicable.	Authorized By: Assistant Commissioner of Administration
Related MCCS Standards: None.	Issue Date: December 31, 2010
Related DOC Directives: DOC.020.0012; DOC.110.0033; DOC.195.0001; DOC.195.0003	Effective Date: December 31, 2010
Related DOC Code of Maryland Regulations: None.	Number of Pages: 2

Division of Correction Directive

.01 Purpose.

This directive establishes policy and procedure for conducting grand jury tours and responding to grand jury reports.

.02 Scope.

This directive is applicable to each Division of Correction (DOC) facility.

.03 Policy.

- A. The DOC shall cooperate with grand juries in fulfilling their statutory obligation to annually tour State correctional facilities.
- B. The DOC shall provide written responses to all grand jury reports.

.04 Definitions.

- A. In this directive, the following terms have the meanings indicated.
- B. Terms Defined

None.

.05 Procedures.

A. The managing official is responsible for:

- (1) Sending written notice of a scheduled grand jury to the DOC legal counsel at the office of the Department of Public Safety and Correctional Services with a copy to the Commissioner or a designee;
- (2) Notifying the grand jury before the scheduled tour of any new front entrance policy and procedures;
- (3) Meeting with the grand jury on the day of the tour;
- (4) Assuring that an inmate and a staff member on duty are available for interviews by the grand jury;
- (5) Assuring that the registration and search procedures required by directives DOC.110.0033 and DOC.195.0001 are carried out for each member of the grand jury;
- (6) Assuring that the grand jury has access to all areas of the facility;
- (7) Assuring that an escort, which provides proper protection is provided to the grand jury;
- (8) Assuring that the provisions of DOC.020.0012 are followed in responding to any grand jury request for inspection of inmate and facility records, or both;
- (9) Sending to the Commissioner or a designee, within three working days of receipt, a copy of any report received from a grand jury; and
- (10) Sending to the Commissioner or a designee, within ten working days of receipt, a draft response to any grand jury report which deals with the facility or the DOC generally.

B. Within ten working days of receipt of the draft responses, the Commissioner shall send a final response to the appropriate State's Attorney with copies to the secretary of the Department of the Public Safety and Correctional Services and the appropriate managing official.

.06 Attachment(s).

None.

.07 History.

A. This directive rescinds and supersedes, DOC.020.0001, dated August 1, 2007.

B. This directive superseded, DOC.020.0011, dated, June 1, 2004.

.08 Distribution.

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