



Division of Pretrial
Detention and Services
Directive

Title: Resident Intake	Directive Number: DPDS.110.0021
Related MD Statute/Regulations, etc.: The Juvenile Justice and Delinquency Prevention Act of 2002	Supersedes: PDSD110-21 titled, Resident Intake and issued on June 22, 2007
Related ACA Standards: 4-ALDF-2A-19 to 26 and -6A-05	Authorized by: Wardens
Related MCCS Standards: .01N	Effective Date: January 31, 2011 Number of Pages: 2


Approved by:
Wendell M. France
Commissioner

.01 Purpose

This directive establishes procedures for the admission of newly received Residents.

.02 Scope.

The Division of Pretrial Detention and Services

.03 Policy.

- A. The Division shall enforce written intake policies which ensure a consistent, effective admission process for new residents
- B. Furthermore, compliance shall be maintained with the Juvenile Justice and Delinquency Act, ensuring that no juvenile offender under juvenile court jurisdiction is taken into Division custody.

.04 Definitions.

There is no definition for this directive.

.05 Responsibility.

The warden shall be responsible to prepare and enforce written admission procedures, which include provisions for:

- A. Verification of legal commitment, (Note: The Division does not hold juvenile offenders as defined by the Juvenile Justice and Delinquency Act);
- B. Search of a resident in accordance with applicable case law;
- C. A system of positive resident identification;

D. Collection of personal data; and

E. Documentation of the opportunity to make initial telephone calls.

.06 Attachment(s).

There is no attachment to this directive.

.07 History.

A. This directive replaces PDSD 110-21 titled, Resident Intake and issued on June 22, 2007.

B. This directive supersedes provisions of any other prior existing Division communication with which it may be in conflict.