



Department Directive

Cleveland Friday
Commissioner of Pretrial
Detention and Services

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Title: <u>Substance Use Testing</u>	Directive Number: OPS.110.0015
Related MD Statute/Regulations: Annotated Code of Maryland Title 9, Subtitle 6 of the Correctional Services Article; 10.63.03.19 and 12.03.01	Supersedes: OPS.110.0015 dated February 1, 2018
Related ACA Standards: 4-4207; 4-4437; 4-ALDF 5A-04;5-ACI-5E-11; 1-CORE-4C-09 MCCS Standards: .01H	Approved By: Andrew J. Lipchak Acting Director, Security Operations
Related Post Order and Directives: P.O. 110-1-43 – Contraband Substance Use Testing OPS.110.0047-Inmate Search Protocols DPDS Standard Operating Procedure for Periodic Urine Testing	Issued Date: December 21, 2023 Effective Date: January 1, 2024
Variance: Each facility may issue a directive when necessary to implement and comply with this directive.	Pages: 13

.01 Purpose

This directive establishes and maintains the policy and procedures to screen for substance use by an incarcerated individual thereby enhancing the safety and security of incarcerated individuals, staff,

and facilities within the Department of Public Safety and Correctional Services (Department).

.02 Scope.

This directive applies to all Department employees responsible for and trained in the processes associated with the collection and testing of an incarcerated individual's biological specimen for indicators of controlled dangerous substance (CDS) and alcohol use.

.03 Policy.

- A.** The Department shall establish controls to prevent substance use and abuse by an incarcerated individual under the care and custody of the Department.
- B.** The Department shall develop, implement, and maintain a CDS and alcohol-testing program that includes random, routine, and spot-check testing to deter substance use and abuse by an incarcerated individual.
- C.** The Department shall address incidents of positive test results with appropriate disciplinary action, related sanctions, and, if appropriate, intervention.
- D.** A procedure or time requirement established under this directive may not be concluded to create nor convey a benefit, entitlement, or right to the incarcerated individual.
- E.** The Department shall provide appropriate training for staff designated to collect urine, saliva, and breath specimens to ensure compliance with requirements and procedures established under this directive.
- F.** The Department shall ensure careful inventory control and storage of CDS and alcohol testing equipment and materials.

.04 Definitions.

- A.** In this directive, the following terms have the meanings indicated.
- B. Terms Defined.**
 - (1) "Adulteration" means to make a urine, saliva, or breath sample impure by mixing in a foreign material or by ingesting materials that will mask the presence of CDS.
 - (2) "Authorized carrier" means a vendor contracted to transport collected specimens to the contractual laboratory for CDS and alcohol testing.
 - (3) "Breathalyzer test" means an assessment of a breath specimen to determine the level of alcohol in the incarcerated individual's blood.
 - (4) "Breath specimen" means a collected breath sample for estimating blood alcohol content.
 - (5) "Collection staff" means a Department employee trained and designated to collect urine, saliva, and breath samples from incarcerated individuals.

- (6) “Contractual laboratory” means a vendor contracted by the Department to analyze urine, saliva, and breath specimens for evidence of CDS and alcohol use.
- (7) Controlled dangerous substance (CDS).
 - (a) “CDS” has the meaning stated in Criminal Law Article (“CL”), § 5-101, Annotated Code of Maryland.
 - (b) “CDS” for the purposes of this directive also includes a:
 - (i) Controlled dangerous substance analogue (Md. Code Ann., CL § 5-101);
 - (ii) Depressant or stimulant drug (Md. Code Ann., CL § 5-101); and
 - (iii) Drug (Md. Code Ann., CL § 5-101).
- (8) “Diluted urine” means that an incarcerated individual has consumed an abnormal or excessive amount of fluid to reduce the acidic content of the urine specimen and to manipulate a negative result on a substance use test.
- (9) Incarcerated Individual.
 - (a) “Incarcerated individual” has the meaning stated in CSA, §1-101, Annotated Code of Maryland which states, “‘Incarcerated individual’ means an individual who is actually or constructively detained or confined in a correctional facility.”
 - (b) “Incarcerated individual” includes the term “inmate” as stated prior to October 1, 2023 CSA, §1-101, ACM
 - (c) “Incarcerated individual” includes the term incarcerated person (IP).
- (10) “Laboratory Urinalysis Testing (U/A)” means a method of urinalysis testing performed by the contractual laboratory to provide:
 - (a) Standard (not rapid) urinalysis (U/A) test results; and
 - (b) Confirmation test results for Rapid Drug Screening.
- (11) “Managing official” means the administrator, director, warden, superintendent, sheriff, or other individual responsible for the management of a correctional facility.
- (12) “Oral fluid specimen” means a collected saliva sample.
- (13) “Rapid Drug Screen (RDS)” means a presumptive test that is an instant method of CDS and/or alcohol screening that is performed by Department staff to detect the presence of CDS.
- (14) Specimen.
 - (a) “Specimen” means a collected quantity of biological material for analysis and testing.

- (b) “Specimen” includes a:
 - (i) A breath specimen;
 - (ii) An oral fluid specimen; and
 - (iii) A urine specimen.
- (15) “Urine specimen” means a collected urine sample.
- (16) “Vendor” means the laboratory contracted with the Department to provide CDS testing supplies and offsite biological specimen testing.
- (17) “Water Loading” or “Flushing” means that an individual has willfully diluted the individual’s urine specimen in order to circumvent or prevent the proper analysis by staff or the contractual laboratory.

.05 Responsibilities.

A. The managing official shall ensure that:

- (1) A designee or authorized collection staff submit a *Monthly Substance Use Testing Report (Appendix A- OPS Form # 110-aR)* to the Director of Security Operations no later than the 10th day of the following month;
- (2) Designated collection staff responsible for controlling the supply of CDS and alcohol testing equipment and materials through the:
 - (a) Timely procurement of CDS and alcohol testing supplies;
 - (b) Utilization of procedures that ensure the proper dispensing of supplies based on product expiration (first in, first out); and
 - (c) Securing supplies to ensure all equipment and materials are not damaged, tampered with, or stolen.
- (3) Designated collection staff are trained in the collection procedures recommended by the contractual laboratory. Training may be provided:
 - (a) Online by a certified instructor; or
 - (b) In-person at the Maryland Police and Correctional Training Center by a certified instructor.

B. Designated collection staff shall:

- (1) Submit a copy of the training completion certificate to the facility training coordinator before collecting any specimens or conducting any substance use tests;
- (2) Follow procedures for the collection of specimens to prevent or minimize the substitution, adulteration, or tampering of samples; and

- (3) Record and maintain collection forms and test results in accordance with the Department's record retention requirements (schedule no. 2424-17).

C. Determination of Incarcerated Individuals to be Tested for Substance Use.

- (1) Each month the Office of Data Development (ODD) shall create a randomly generated list of sentenced incarcerated individuals, by facility, to be tested for substance use. The randomly generated lists are provided to the Director of Security Operations, who distributes the lists to the managing official or the managing official's designee. The managing official shall ensure that random testing is conducted in accordance with [§.06A\(4\)](#) of this directive.
- (2) In accordance with [§.06A\(5\)](#) of this directive, a program administrator or case management supervisor, as appropriate, shall determine the frequency of routine substance use testing for incarcerated individuals based on their program assignment, job assignment, home detention placement, and work release.
- (3) When a correctional staff member requests that an incarcerated individual be given a spot check test, in accordance with [§.06B](#) of this directive, the shift supervisor shall determine whether the incarcerated individual will be tested for contraband substance use.

.06 Procedures.

A. Substance Use Testing Types.

- (1) The Department uses substance use testing tools as a way to objectively measure the use of contraband substances in correctional facilities.
- (2) An incarcerated individual's specimen shall only be used for the purpose of substance use testing.
- (3) Testing may occur:
 - (a) Randomly;
 - (b) Routinely; or
 - (c) Upon reasonable suspicion and cause.
- (4) Randomized Testing.
 - (a) Random substance use testing means that incarcerated individuals will be selected for testing using a computer-based random number generator. This process results in the equal probability that any incarcerated individual from within the facility will be chosen for substance use testing.
 - (b) Correctional staff shall schedule incarcerated individuals for testing before the 20th day of each month; and
 - (c) If an incarcerated individual is absent from the facility during the scheduled testing time,

designated collection staff shall:

- (i) Document the reason for the incarcerated individual's absence and, if applicable, reschedule the test; and
- (ii) Notify the managing official and the Director of Security Operations that, due to the incarcerated individual's absence (e.g. medical, transfer, or release) a sample could not be collected.

(5) Routine Testing.

- (a) Routine substance use testing occurs when an incarcerated individual's assigned program, job, or security status, requires routine collection and testing (e.g. home detention placement).
- (b) An incarcerated individual selected to participate or currently participating in a program or activity that permits an incarcerated individual supervised or unsupervised access to a location outside the facility's secure perimeter shall be subject to routine and unscheduled collection of urine, oral fluid, or breath specimen for testing.
- (c) When directed by collection staff, an incarcerated individual designated under §.06A(5)(b) of this directive shall provide the required biological matter as a specimen for substance use testing:
 - (i) Once before the incarcerated individual participates in the program or activity;
 - (ii) After the initial specimen is collected under §.06A(5)(c)(i) of this directive based on unscheduled and varied collection dates;
 - (iii) As often as required by the incarcerated individual's program or activity participation;
 - (iv) If the justification for the incarcerated individual to be outside of the facility's secure perimeter is based on a daily or routine assignment, at least twice on an unscheduled basis during each month the incarcerated individual participates in the program or activity; or
 - (v) After the incarcerated individual returns to the facility from an unsupervised program or activity that is not related to a daily or routine assignment.

(6) Spot Check Testing.

- (a) A designated employee shall immediately schedule an incarcerated individual to submit a urine, oral fluid, or breath specimen for testing when:
 - (i) There is cause to believe the incarcerated individual possesses or recently possessed CDS or alcohol;
 - (ii) CDS or alcohol use is suspected;

- (iii) CDS or alcohol are found in a location under the actual or constructive possession of the incarcerated individual; or
 - (iv) The intake or transfer status of the incarcerated individual would have permitted access to CDS or alcohol.
- (b) An employee requesting the collection of a specimen shall submit a *Request for Urinalysis, Oral Fluid, or Breathalyzer Test form – OPS Form # 110-15bR (Appendix B)* to a shift supervisor.
- (c) A shift supervisor receiving a completed form shall:
 - (i) Determine if the employee’s documentation justifies collecting the biological or breath specimen;
 - (ii) Approve or deny the collection of the specimen based on requirements provided in [§.06A\(6\)\(a\)](#); and
 - (iii) Submit Appendix B to designated staff for collection of the specimen, if applicable.
- (d) Collection staff shall use the *Request for Urinalysis, Oral, or Breathalyzer Test form (Appendix B)* in addition to any other applicable forms to document that the specimen was collected.

B. Planning and Preparation for the Collection of a Specimen.

- (1) Collection staff shall avoid setting a recognizable pattern for collecting specimens by varying the date, time, location, and shift for the monthly collection.
- (2) When a planned specimen collection is to occur, staff shall, to the extent possible, take steps to minimize the potential for incarcerated individuals to:
 - (a) Observe collection staff gathering, transporting, or setting up materials used for collecting urine, oral fluid, or breath specimens; and
 - (b) Overhear collection staff communications regarding planned biological or breath specimen collection.
- (3) Prior to collecting a specimen, collection staff shall:
 - (a) Obtain authorization under this directive, if applicable;
 - (b) Assemble all necessary equipment and materials;
 - (c) Secure a suitable location for collection; and
 - (d) Complete the forms required to document the collection of an incarcerated individual’s specimen.

C. Notification of and Appearance for Substance Use Testing.

- (1) When an incarcerated individual is required to provide a specimen in accordance with [§.05C](#) of this directive and fails or refuses to provide a specimen, the incarcerated individual shall be charged with a rule violation under provisions of COMAR 12.03.01.
- (2) Designated collection staff shall:
 - (a) Discretely instruct the incarcerated individual to report to an assigned location without revealing the purpose; or
 - (b) Escort the incarcerated individual to an assigned location and then collect the specimen.
- (3) After an incarcerated individual arrives at the assigned location, the designated collection staff shall:
 - (a) Verify the incarcerated individual's identity by inspecting the incarcerated individual's I-Card and documents related to collecting the specimen; and
 - (b) If collecting an oral fluid specimen, designated correctional staff shall conduct an oral and frisk search, or when necessary conduct a strip search of the incarcerated individual to determine if the incarcerated individual possesses contraband, a device, or a substance that may be used to:
 - (i) Adulterate or alter the oral fluid specimen; or
 - (ii) Otherwise circumvent the oral fluid specimen collection process established under this directive.
 - (c) If collecting a urine specimen, designated correctional staff shall strip search the incarcerated individual to determine if the incarcerated individual possesses contraband, a device, or a substance that may be used to:
 - (i) Adulterate or dilute the urine specimen; or
 - (ii) Otherwise circumvent the urine specimen collection process established under this directive.
 - (d) If collecting a breath specimen, designated correctional staff shall frisk search the incarcerated individual to determine if the incarcerated individual possesses contraband, a device, or a substance that may be used to adulterate or circumvent the breath specimen.

D. Collecting and Processing a Urine Specimen.

- (1) Collection staff shall:
 - (a) Be of the same gender as the incarcerated individual providing the urine specimen; except when an incarcerated individual produces a personal search exception card authorized under OPS.110.0047—Inmate Search Protocols; and
 - (b) Ensure urine collection is performed outside of the presence or observation of an

incarcerated individual of the opposite gender of the incarcerated individual providing the urine specimen; except when an incarcerated individual produces a personal search exception card authorized under OPS.110.0047—Inmate Search Protocols.

- (2) Collection staff shall utilize the following equipment for measuring an incarcerated individual's urine for contraband substances:
 - (a) Rapid Drug Screen Urinalysis kit (RDS); or
 - (b) Laboratory Urinalysis Test kit (U/A).
- (3) When using the RDS or U/A, collection staff shall adhere to instructions provided by the manufacturer.

E. Collecting and Processing an Oral Fluid Specimen.

- (1) Collection staff designated to collect and process an oral fluid specimen may be of any gender.
- (2) Collection staff may take an oral fluid specimen from an incarcerated individual using a:
 - (i) Oral Rapid Drug Screen Collection kit (ORDS); or
 - (ii) Laboratory Oral Collection Kit.
- (3) When using the ORDS or Laboratory Oral Collection Kit, collection staff shall adhere to instructions provided by the manufacturer.

F. Collection staff shall ensure:

- (1) Interpretation of the RDS and ORDS results are in accordance with the manufacturer or contractual laboratory guidelines.
- (2) After the collection of the oral fluid specimen using a RDS or ORDS, if the test result is:
 - (a) Positive, collection staff shall follow the requirements set forth in [§.06H](#) of this directive; or
 - (b) Negative and collection staff determine that additional testing is needed, staff may send the test to the laboratory for a confirmation test.

G. Packaging and Transporting of a Specimen to the Laboratory.

- (1) Collection staff shall maintain uninterrupted custody and control of a specimen until an authorized carrier for transport to the contractual laboratory accepts custody of the specimen.
- (2) If a packaged specimen cannot be transported by the authorized carrier on the same day of collection, collection staff shall secure the specimen in a locked correctional facility refrigerator that is designated for the storage of biological specimens.
- (3) The refrigerator shall be under the control of correctional staff and not accessible to

incarcerated individuals.

- (4) All packaged specimens shall remain in the secured refrigerator until they are transferred to the custody of the authorized carrier.
- (5) Collection staff shall maintain a logbook to record placement and removal of a specimen in the secured refrigerator as required under [§06G\(2\)](#) of this directive that includes:
 - (a) Name of each employee handling the specimen; and
 - (b) The date and time the specimen was placed in or removed from the secured refrigerator.

H. Positive Specimen Test Result.

- (1) After completing the requirements for an RDS under §§.06F and .06G of this directive, collection staff shall:
 - (a) If the test result is positive, immediately offer an incarcerated individual the opportunity to waive the laboratory confirmation test by reading (or being read) and signing an *Admission of Contraband Substance Use form – OPS Form # 110-15cR (Appendix C)*; and
 - (b) If the incarcerated individual requests a confirmation test, the biological specimen container shall be shipped to the laboratory in accordance with contractual requirements and the requirements set forth in [§.06G](#) of this directive.
- (2) After completing the requirements for the collection of a biological specimen, the contractual laboratory has been employed to:
 - (a) Process and conduct the CDS testing upon receiving the biological specimen from the authorized carrier;
 - (b) Forward the test results immediately to the correctional facility submitting the incarcerated individual's biological specimen for testing; and
 - (c) Report the presence of a CDS in the incarcerated individual's biological specimen to the staff at the correctional facility housing the incarcerated individual.
- (3) If collection staff receive a report indicating a positive test result under §.06H(2)(c), the identified incarcerated individual shall be charged with a rule violation in accordance with the provisions of COMAR 12.03.01.
- (4) If an incarcerated individual provides a specimen to a medical or mental healthcare provider for a clinical evaluation or treatment purpose and the test for CDS is positive, a correctional supervisor at the correctional facility housing the incarcerated individual shall charge the identified incarcerated individual with a rule violation in accordance with COMAR 12.03.01.

I. Refusal to Provide a Specimen.

- (1) If collection staff direct an incarcerated individual to provide a specimen and the

incarcerated individual refuses, staff shall repeat the order to produce the specimen.

- (2) If the incarcerated individual continues to refuse to provide a specimen after being directed under §.06I(1) of this directive, collection staff shall:
 - (a) Terminate the specimen collection process for that incarcerated individual without further attempt to collect the specimen from the incarcerated individual.
 - (b) Initiate the process for charging the incarcerated individual with a rule violation according to the provisions of COMAR 12.03.01.
 - (c) If after refusing to provide a specimen and the charges have been initiated, the incarcerated individual provides the required specimen, then staff shall proceed with the disciplinary action based on the incarcerated individual's initial refusal to provide a specimen.

J. Adulteration of a Specimen.

- (1) Collection staff shall not continue to collect a specimen from an incarcerated individual, when collection staff have:
 - (a) Observed the incarcerated individual attempting to adulterate or dilute, adulterating, or diluting, the specimen during the collection process;
 - (b) Conducted a search, as established under [§.06C](#) of this directive, and find a device, material, or a substance in the incarcerated individual's possession that could be used to adulterate a specimen or circumvent the collection process; or
 - (c) Observed that the collected urine sample is not within the required temperature range.
- (2) After terminating the collection process for an incarcerated individual under circumstances established under §.06J(1) of this directive, collection staff shall initiate charges for a rule violation under the provisions of inmate discipline under COMAR 12.03.01.
- (3) Staff shall proceed with the disciplinary action based on the incarcerated individual's conduct under §.06J(1) of this directive even if the incarcerated individual elects to provide the required biological specimen at a later date or time.

K. Diluted Urine Specimen.

- (1) Diluting a urine specimen by "water loading" and "flushing" are methods used to willfully circumvent or prevent the proper testing of a urine specimen.
- (2) An incarcerated individual selected to provide a urine specimen under this directive is prohibited from "water loading" or "flushing" at any time prior to the collection of the incarcerated individual's urine specimen:
- (3) If the contractual laboratory reports that an incarcerated individual's urine specimen is diluted, indicates a creatinine level of 20 mg/dl or lower, and there is no medical cause documented by a health care practitioner or correctional facility medical personnel that

accounts for the dilution, correctional facility staff shall conclude that the incarcerated individual acted willfully to dilute the specimen.

- (4) When collection staff or a supervisor is notified that an incarcerated individual submitted a diluted urine specimen as provided under §.06K(3) of this directive, staff shall charge the incarcerated individual with a rule violation in accordance with the provisions established in COMAR 12.03.01.

L. Breathalyzer Testing.

- (1) An incarcerated individual's breath specimen shall only be used for the purpose of breathalyzer testing.
- (2) Collection staff may conduct a breath alcohol test when they have reason to believe that an incarcerated individual has used, possessed, or possesses substances containing alcohol.
- (3) Collection staff preparing to collect a breath specimen shall use the *Request for Urinalysis, Oral Fluid, or Breathalyzer Test form (Appendix B)* to obtain written authorization from the shift supervisor.
- (4) A shift supervisor receiving a completed test form shall adhere to provisions established in [§.06A\(6\)\(c\)](#) of this directive.
- (5) Collection staff who receive authorization to collect an incarcerated individual's breath specimen shall document the collection on the *DPSCS Alcohol Testing Form – OPS Form # 110-15dR (Appendix D)*.
- (6) Collection staff shall use only Department authorized breathalyzer equipment.
- (7) Designated staff responsible for maintaining authorized breathalyzer equipment shall:
 - (a) Conduct a periodic accuracy test using an approved standard solution;
 - (b) Return the device to the manufacturer for servicing if the standard solution does not register on the breathalyzer equipment;
 - (c) Be responsible for the accurate reading of the device; and
 - (d) Record all accuracy checks and calibrations.
- (8) An incarcerated individual may be tested for alcohol use when:
 - (a) Returning to the correctional facility, for example to include but limited to, outside work crew, court appearance, outside medical appointment;
 - (b) The incarcerated individual has a documented history of alcohol related disciplinary reports or violent behavior;
 - (c) Direct observation by collection staff or reliable source provides reasonable suspicion that an incarcerated individual has used, possesses, or disposed of alcohol or a substance

containing alcohol; or

- (d) When a canine officer observes a behavioral change in the K-9 dog that signifies suspicion of the presence of alcohol or a substance containing alcohol.
- (9) If a canine officer observes a behavioral change in the K-9 dog, each incarcerated individual in the immediate area shall be tested for alcohol use.

.07 Appendix.

- A. Monthly Substance Use Testing Report (OPS Form # 110-15aR)
- B. Request for Urinalysis, Oral Fluid, or Breathalyzer Test Form (OPS Form # 110-15bR)
- C. Admission of Contraband Substance Use Form (OPS Form # 110-15cR)
- D. DPSCS Alcohol Testing Form (OPS Form # 110-15dR)

.08 History.

- A. This Department Directive replaces OPS.110.0015 dated February 1, 2018 and supersedes provisions of any other prior existing Department or unit communication with which it may be in conflict.
- B. This Executive Directive replaces OPS.110.0015 dated August 8, 2014; DPDS.110.0015 dated January 1, 2011; and PATX110.0015.1 dated November 14, 2014.
- C. This Executive Directive replaces the Division of Correction Directive Number: DOC.110.0015 (formerly DCD 110-15), dated January 15, 2007 to align responsibilities based on Department re-organization and style and format updates.

.09 Distribution Code.

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MONTHLY SUBSTANCE USE TESTING REPORT

To: DIRECTOR OF SECURITY OPERATIONS

FACILITY: _____

REPORT FOR MONTH OF _____

DATE OF REPORT _____

NUMBER OF SPECIMENS POSITIVE (BY ASSAY)

	Total Specimens Tested	Total Positive	AMP	BUP	BZO	COC	ETG	ETS	mAMP	MOP	MTD	OP	PCP	THC	Other*
Spot Check															
Routine															
Random															
Totals	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Legend
AMP (Amphetamine)
BUP (Buprenorphine)
BZO (Oxazepam)
COC (Cocaine)
ETG (Ethyl Glucuronide)
ETS (Ethyl Sulfate)
mAMP (Methamphetamine)
MOP (Morphine)
MTD (Methadone)
PCP (Phencyclidine)
OP (OPIATES)
THC (Cannabinoid)

***Description of Other(s) tested.**

**Request for Spot Urinalysis, Oral, or Breathalyzer Test**

Incarcerated
Individual Name: _____ SID/DOC #: _____
Print Name

Facility: Request _____ Housing Location: _____

Made By: _____ Date: _____
Print Name

REASON FOR REQUEST

Circumstances Leading to Request: _____

SUPERVISOR OR DESIGNEE USE ONLY

Comments: _____

Request Approved By: _____ Date: _____
Print Name

Date Collected: _____

Collected By: _____

State of Maryland
Department of Public Safety and Correctional Services
DOC/PATX/DPDS

Admission of Substance Use

IP Name: _____ **SID/DOC #:** _____ **CL#:** _____

Collected By: _____ **Specimen Number:** _____

Date Collected: _____ **Time Collected:** _____ ☐ AM
☐ PM

Type of Screening: ☐ Rapid Drug Screen - Urine ☐ Laboratory - Urine ☐ Alcohol - Reditest
☐ Laboratory - Oral ☐ Rapid Drug Screen – Oral

Screening Test Results

Substance	Positive Results
Opiates	<input type="checkbox"/>
Cocaine	<input type="checkbox"/>
Cannabinoids	<input type="checkbox"/>
Benzodiazepines	<input type="checkbox"/>
Methamphetamines	<input type="checkbox"/>
Buprenorphine	<input type="checkbox"/>

Substance	Positive Results
Amphetamines	<input type="checkbox"/>
Oxycodone	<input type="checkbox"/>
PCP	<input type="checkbox"/>
Fentanyl	<input type="checkbox"/>
Alcohol	<input type="checkbox"/>
Other:	<input type="checkbox"/>

**** Tester: Please check all that apply**

I admit that I used the substance(s) for which I have tested positive, as reflected above. I understand that because I have admitted to using the substance(s), a confirmation test will not be conducted. I will accept the sanction to be imposed by the managing official or designee as the result of my truthful admission of substance use.

Incarcerated Individual Signature: _____

Date: _____

WITNESSES:

Signature

Title

Date

Signature

Title

Date



Department of Public Safety and Correctional Services

Alcohol Testing Form

(PAXT, DOC, and DPDS)

TO BE COMPLETED BY CORRECTIONAL OFFICER / ALCOHOL TECHNICIAN:

Correctional Officer Name : _____
(Print) (First, Last)

Correctional Facility: _____

IP Name: _____
(Print) (First, Last)

IP SID/DOC#: _____

Housing Location: _____

Reason for Test: ☐ Random ☐ Spot ☐ Routine

Print Screening Results
Here if equipment is
designed to print.

TO BE COMPLETED BY INCARCERATED INDIVIDUAL (IP):

I certify that I am about to submit to alcohol testing required by the Department of Public Safety and Correctional Services and that the identifying information provided on the form is true and correct.

(IP Signature)

(Date)

TO BE COMPLETED BY CORRECTIONAL OFFICER / ALCOHOL TECHNICIAN:

I certify that I have conducted alcohol testing on the above named individual in accordance with procedures established in OPS.110.0015, and that I am authorized to use the testing device(s) identified, and that the results are as recorded.

Device: ☐ Saliva or ☐ Breath

Screening Test: (For BREATH DEVICE* write in the space below only if the testing device is not designed to print.)

Testing Device Name: _____ Device Serial or Lot #: _____

Activation Time: _____ Reading Time: _____ Result: _____

Remarks:

(Officer Signature)

(Date)