

MARYLAND DIVISION OF CORRECTION
ICC Referral Packet Letter of Transmittal and Checklist

TO: _____, RPOC Compact Administrator

FROM: _____, Institutional Compact Coordinator

INSTITUTION: _____ DATE: _____

Inmate: _____, CL #: _____, has been recommended by case management and approved by the Warden for transfer under the Interstate Corrections Compact to the State of _____.

In accordance with the provisions of this manual, a referral packet, including the information listed below, is attached:

The original ICC application;

A copy of the inmate's base file progress sheets, case note entries, and case plan;

An updated identification photograph of the inmate;

A copy of the fingerprints of the inmate;

Copies of the inmate's court commitment(s) and any other judicial and/or administrative rulings relative to the sentence of the inmate for which confinement is to be made or continued;

A copy of the state's version, PSI, if available, charging documents, or police report;

The date of the inmate's parole eligibility and all parole decisions;

A written summary of the inmate's complete disciplinary record;

An updated Transfer Medical Summary, that includes completed PPD and a complete listing of all medication; and

Any current mental health risk assessments, reviews or reports.