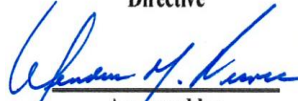




Division of Pretrial  
Detention and Services  
Directive

  
Approved by:  
**Wendell M. France**  
Commissioner

<b>Title:</b> Separation of Adult and Juvenile Detainees	<b>Directive Number:</b> DPDS.100.0003 Change Notice 1
<b>Related MD Statute/Regulations:</b> N/A	<b>Supersedes:</b> DPDS.100.0003 titled Separation of Adult and Juvenile Detainees and issued on December 1, 2010
<b>Related ACA Standards:</b> 4-ALDF-2A-32, 38 <u>and</u> 42	<b>Authorized by:</b> Warden
<b>Related MCCS Standards:</b> .05 M	<b>Effective Date:</b> August 31, 2011  <b>Number of Pages:</b> 1

### CHANGE NOTICE #1 TO THIS DIRECTIVE

#### .01 Purpose.

Attachment A is hereby added to provide an audit tool driven by DPSCS guidelines and detention center standards.

#### .02 Scope.

The Division of Pretrial Detention and Services

#### .03 Attachment(s).

Appendix A - DPDS Policy Management Audit Form

#### .07 History.

This change notice provides a Policy Management Audit Form, (Appendix A) to measure compliance with the policies and procedures established in DPDS.100.0003 titled Separation of Adult and Juvenile Detainees and issued on December 1, 2010.

Division of Pretrial Detention and Services  
Policy Management Audit Form

Title & Directive Number: DPDS.100.0003 Titled Separation of Adult and Juvenile Detainees & Change Notice #1 Effective: December 1, 2010 and August 31, 2011 respectively  Institution/Facility: _____  Audit Date: _____ Audit Period: _____  Auditor(s): _____  Auditor's Comments:			Mark "C" for compliant.	Mark "D" for deficient.	Mark "X" for Corrective Action Plan attached.
	Directive Reference	Compliance Indicators and Their Source			
1	.03 A	A review of juvenile commitment folders for those admitted during the audit period indicates that all juveniles detained at DPDS were charged as adults.			
2	.03 B .05 A (1-2)	A review of : - "physical body counts" or other detailed population reports for the audit period indicates separate and distinct housing areas are maintained for the adult and juvenile populations; and - juvenile bed assignments indicates that when it was necessary to house a juvenile in special housing ( e.g. protective custody) the juvenile remained separated from adults.			
3	.05 A (3)	A review of the DPDS Master Schedule and of program events (see A/W for Programs & Services) indicates that adults and juveniles are: - afforded comparable access to services and programs to the greatest degree possible and - remain separated to the greatest degree possible when in program and activity areas or common space.			
4	.05 (B) (1) (C) (1)	A review of: - Classification Instruments used for the audit period documents that appropriate juvenile housing was recommended for detainees under 18 years of age; and - Juvenile bed assignments for the audit period indicate that Traffic staff appropriately placed those detainees who were identified as juveniles.			
5	.05 (B) (2) (C) (2)	A review of: - base files indicates that juveniles are routinely monitored with regard to their 18 <sup>th</sup> birthday; and - bed assignments indicates that timely transfer to adult housing is made when a former juvenile reaches the age of 18 years.			