

## Division of Pretrial Detention and Services

**Inmate Marriage Information Sheet**

Date: \_\_\_\_\_ Date of ceremony: \_\_\_\_\_

Inmate's Name: \_\_\_\_\_ SID # \_\_\_\_\_

Institution: \_\_\_\_\_ Housing Assignment: \_\_\_\_\_

Intended's Name: \_\_\_\_\_

Intended's Phone Number: \_\_\_\_\_

Intended's SSN: \_\_\_\_\_ Intended's Date of Birth: \_\_\_\_\_

Name of the officiating Clergy/Minister: \_\_\_\_\_ Phone: \_\_\_\_\_  
 (The officiator must submit to the chaplain by mail, his/her social security number, date of birth, ordination certificate, and a letter of intent to perform the wedding).

The Warden or designee may authorize a maximum of four guests (not counting the intended and officiator). Infants will be counted as one of the guest. No inmate may be invited as a guest.  
 Guest(s) if any:

Name	Social Security Number	Date of Birth
1.		
2.		
3.		
4.		

The inmate must bring the following documents to the chaplain:

1. Inmate's letter to the warden or designee stating intention to marry the intended,
2. Intended's letter to the warden or designee stating intention to marry the inmate.
3. A photo copy of the marriage license (must be from the county where the inmate is at present).
4. This completed Inmate Marriage Information Sheet.

(The date of the wedding will be fixed only after submission of all the paperwork and the approval of the warden of designee).

The couple may meet in the visiting room for up to two hours after the ceremony. The visit may be denied or shortened if visiting room activity is excessive or for other reasons as determined by the warden or designee.

Only the following items may be present for the ceremony: wedding bands/rings, officiator's manual and/or holy book, and necessary legal documents.