

QUICK USER'S GUIDE FOR CORRECTIONAL FACILITY EMPLOYEES

WHAT PPE TO WEAR IN CONGREGATE CARE FACILITIES WHEN:	Face covering, Surgical Mask, KN95, Voluntary N95	N95 Respirator (Requires Fit Test)	Full-face shield	Isolation Gown	Gloves
Employees					
Entering a Correctional Facility	✓				
Conducting Entry Protocols for Employees	✓				✓
Conducting Entry Protocols for Inmates	✓				✓
Conducting Intake and Fingerprinting Procedures for Inmates	✓				✓
<u>Working in an administrative area of the facility</u>	✓				
<u>Collecting an Inmate's DNA Sample</u>	✓				✓
Working in an Inmate Quarantine Area	✓		✓		✓
Working in an Inmate Isolation Area		✓	✓	✓	✓
Working in an Area that is Not Used for Quarantine or Isolation	✓				
Handling COVID-19+ Sanitation Procedures (e.g. laundry, food)	✓				✓
Transporting Inmates	✓				
Transporting Known COVID-19+ Inmates or transporting inmates to community hospitals		✓	✓		✓
Searching Inmates and Cells for Contraband and Weapons	Surgical Mask or N95 Only				✓ [†]
Searching staff for Contraband	✓				✓
Testing Inmates for Contraband		✓			✓
Hospital Escort Officer		✓			✓
Inmates					
Alone in a Cell					
In a Cell with another Inmate or Inmates	✓				
Participating in Movement, Programming, Visits, Appointments, Searches, Transportation	✓				
In Quarantine Area	✓				
In Isolation Area					
Working in Direct Contact with Other Inmates or Staff	✓				
Working in Food Service Area	Surgical Mask				✓
Working Sanitation in an Isolation or Quarantine Area	Surgical Mask		✓		✓
†To be worn if the inmate search or cell search is planned in advance					