

Automated Incarcerated Individual Telephone System (AITS) Disclosure

Incarcerated individuals within the Maryland Department of Public Safety and Correctional Services (Department) are granted the privilege of utilizing the incarcerated individual calling system within Department correctional facilities. All phone calls are subject to recording and monitoring, with the exception of calls placed to one's attorney, the Prison Rape Elimination Act (PREA), or other hotline specifying caller anonymity.

Incarcerated Individual Phone Resets:

- Incarcerated individuals are allowed up to 10 telephone numbers on their phone list, which is automatically created during the enrollment period for each facility.
- An incarcerated individual's phone list (10 phone numbers) consists of the first 10 unique phone numbers that are called (which are not blocked and able to receive calls from the incarcerated individual platform) will be automatically added to the phone list.
- Incarcerated individuals will have the ability to change their phone list during the change period for the Department facility in which they are currently housed. The Division of Correction facilities change period occurs every 90 days. The Division of Pretrial and Detention Services facilities change period occurs every 30 days.

Incarcerated Individual Phone Prohibitions – An incarcerated individual may not:

- Call any Department employee unless there is a written request from the employee that has been approved by both the incarcerated individual's managing official, or a designee, and the employee's managing official, or appointing authority if not employed in a correctional facility, or a designee;
- Call a judge, criminal justice official, prosecutor or court administrator without prior written approval by the incarcerated individual's managing official, or a designee;
- Call a victim of the crime for which the incarcerated individual has been convicted or for which charges are outstanding without prior written authorization from the victim and approval by the incarcerated individual's managing official, or a designee;
- Call a member of the general public who has made a written request to the incarcerated individual's managing official, or a designee, to have a telephone number blocked;
- Call a toll-free number;
- Call an emergency services number, such as 9-1-1;
- Call a local, state, or federal correctional facility;
- Initiate or participate in a three-way call or call forwarding;
- Call using more than one long distance carrier;
- Call a Voice over Internet Protocol (VoIP) phone number;
- Except for an emergency telephone call, call a telephone number that is not on the incarcerated individual's approved call list;
- Except under provisions for an emergency telephone call, use any telephone not specifically designated for incarcerated individual use;
- Loan, sell, or share the incarcerated individual's private 4-digit code (IPIN) with another incarcerated individual;

- Borrow, steal, or use another incarcerated individual's IPIN; or
- Use the incarcerated individual calling system for criminal, illegal, or other unauthorized purposes.

Violation of any of the *Incarcerated Individual Phone Prohibitions* may result in the incarcerated individual's telephone privileges being temporarily or permanently suspended.

I _____, SID # _____, acknowledge that I have received, read, and understand the above information.

Date: _____