



Department of Public Safety and Correctional Services

Gender Identity Interview and Questionnaire

Read to the Incarcerated Individual: Information contained on this form will be shared only with authorized staff as necessary to make classification, housing, placement, programming, treatment, investigation, and other security and management decisions. This information helps ensure your safety, dignity and access to appropriate services.

Section .01 – Gender Identity and Safety

Read to the Incarcerated Individual: I am going to ask you some questions about your gender identity, pronouns, and any safety concerns you may have. Your participation is voluntary, and you may choose not to answer any question. Your answers will help staff communicate with you respectfully and make decisions that support your safety, dignity, and privacy.

Your responses will be kept confidential and shared only with staff who need the information to provide medical or mental health care, housing, safety, or classification decisions.

You may request to update your gender identity information during your incarceration twice each year.

1. Do you identify as a transgender or gender nonconforming individual?

- ☐ Yes
- ☐ No → *Skip to Part 3*
- ☐ Prefer not to answer

2. Which of the following best describes your gender identity?

- ☐ Man
- ☐ Woman
- ☐ Transgender man / trans man
- ☐ Transgender woman / trans woman
- ☐ Gender nonconforming
- ☐ Nonbinary
- ☐ Another identity (please describe): _____
- ☐ Prefer not to answer

3. What sex were you assigned at birth, as recorded on your original birth certificate?

- ☐ Male
- ☐ Female
- ☐ Unspecified or other (please describe): _____
- ☐ Prefer not to answer

4. Were you born with a variation in your physical sex characteristics?

- ☐ Yes
- ☐ No
- ☐ Don't know
- ☐ Prefer not to answer

5. What pronouns would you like staff to use when referring to you?

- ☐ He/him
- ☐ She/her
- ☐ They/them
- ☐ Other (*please describe*): _____
- ☐ Prefer not to answer

6. What name would you like staff to use when addressing you?

Chosen name: _____

Full legal name: _____

7. Do you have any safety concerns related to your gender identity, including your housing, searches, or interactions with others?

- ☐ Yes (*please describe*): _____

If "yes", read to the incarcerated individual: The Department shall give serious consideration to your views regarding your personal safety, in accordance with PREA standards requiring that housing and placement decisions be made based on all available information. Your preference will be documented, but it may not be possible to honor every housing request.

- ☐ No
- ☐ Prefer not to answer

8. Do you have any specific privacy needs or requests (e.g., during showers, use of the toilet, or searches) related to your gender identity?

- ☐ Yes (*please describe*): _____

- ☐ No
- ☐ Prefer not to answer

Section .02 – Searches, Showers, and Personal Property

Read to the Incarcerated Individual: I will now ask you about your preferences for searches, showers, and personal property. Your participation is voluntary, and you may choose not to answer any question. Some of your answers may result in a follow-up review under Department policy.

If you answer “yes” to certain questions, your request may be reviewed by the facility PREA compliance manager, the regional housing review teams, or other facility leadership to ensure your needs are met while maintaining the safety and security of everyone in the facility.

You may request to change or update your preferences at any time by submitting a written request to the facility PREA compliance manager.

9. Do you wish to request a personal search exception (e.g., to specify the gender of the correctional staff member who conducts frisk or strip searches)?

☐ Yes

☐ No

10. Do you wish to request a separate showering arrangement from other incarcerated individuals?

☐ Yes – This request will be coordinated with the facility PREA compliance manager

☐ No

11. Do you wish to request personal property items (e.g., clothing or hygiene products) consistent with your gender identity and available within the facility?

☐ Yes

☐ No

Read to the Incarcerated Individual: Information about your gender identity will be shared only with authorized staff as necessary to ensure appropriate search, shower, or personal property accommodations, and to support your access to services within the facility. This information is used to assist housing, classification, programming, treatment, and other management decisions that help maintain a safe and respectful environment.

Incarcerated Individual's Signature

Date

Incarcerated Individual's Printed Name

PREA Compliance Manager or Designee's Signature

Date

Section .03 – Request Acknowledgement

12. I understand that I may request to update my recorded gender identity twice each year. A housing assignment change or transfer based on gender identity cannot be made while a disciplinary hearing is pending or while I am confined in disciplinary segregation. However, a housing reassignment to address documented safety concerns will always be reviewed and considered by facility leadership.

Incarcerated Individual's Signature

Date

Incarcerated Individual's Printed Name

PREA Compliance Manager or Designee's Signature

Date