STATE OF MARYLAND DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES DIVISION OF CORRECTION

MARYLAND DIVISION OF CORRE
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DIRECTIVE

PROGRAM:	GENERAL ADMINISTRATION		
DCD #:	20-12		
TITLE:	Access to Inmate Case Records		
ISSUED:	January 1, 2006		
AUTHORITY:	Pad B. OFDD	Paul O'Flaherty ASSISTANT COMMISSIONER	
APPROVED:	J Michael Storeffer	J. Michael Stouffer INTERIM COMMISSIONER	

DCD CHANGE NOTICE <u>29-07</u> EFFECTIVE DATE <u>November 28, 2007</u>

CHANGE # <u>1</u> TO THIS DCD

Several changes are being made to this DCD.

- 1. Under the REFERENCES section, I.E. remove the following:
 - E. DCDs 35-8 and 122-220 as these DCDs were rescinded. Also remove DCDs 126-220 and 130-600, Sect. 630 as these are now DPSCDs.
- 2. Change the REFERENCES section, I.F. to read as follows:
 - F. DPSCSDs 124-310; 124-311; 126-220; 130-600, Sect. 630
- 3. In section VI.A.2, remove "...in accordance with DCD 35-8" and add a period after "Commissioner of Correction."
- 4. Change section VI.B.4 to read as follows:
 - 4. the admission date, sentence imposition date, sentence start date; and,
- 5. Change section VI.B.5 to read as follows:
 - 5. the current housing location.
- 6. Delete section VI.B.6.
- 7. Add the following sentence below section VI.B.5:

The release date is not to be public information.

8. In Appendix 1, change the form number to DPSCS/DOC Form 20-12aR, as well as the references to the form in the text of the DCD.

Please ensure that appropriate staff is made aware of these changes.

Distribution: A

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