



STATE OF MARYLAND
DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES
DIVISION OF CORRECTION

 DIVISION OF CORRECTION DIRECTIVE	PROGRAM:	COMMISSARY
	DCD #:	175-3
	TITLE:	Inmate Special Commissary
	ISSUED:	January 1, 1997
	APPROVED:	 COMMISSIONER

- I. References: DCDs 245-1, 220-004 and 175-1
- II. Applicable to: All institutions except the Maryland Correctional Adjustment Center, the Central Home Detention Unit and the Herman L. Toulson Correctional Boot Camp
- III. Purpose: To establish guidelines for inmates to purchase special commissary orders.
- IV. Definition: Special commissary - a double order of food and hygiene commissary items that an inmate may purchase during designated periods during the year.
- V. Policy: It is the policy of the Division of Correction to allow an inmate to purchase double the normal allowable maximum amount of commissary items twice during the calendar year.
- VI. Procedure:
- A. Special commissary order periods shall be May-June and November-December.
 - B. The item limitations outlined in DCD 220-004 shall be waived during the special commissary order periods. All items in excess of regular limitations shall be consumed by the end of the special commissary order periods.
 - C. An inmate housed on disciplinary segregation is not eligible for a special commissary order.
 - D. Each warden shall issue an institutional directive to implement and comply with this DCD, establishing procedures by which an inmate may purchase a double order of commissary items.
 - 1. The warden shall take into consideration the operational and space limitations of the commissary and staff.

2. The warden of MRDCC shall establish procedures to allow only cadre inmates to receive special commissary orders.

VII. Attachment: None

VIII. Rescission: None

Distribution:

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S - Inmate bulletin boards